

**BOARD OF COUNTY COMMISSIONER'S
AGENDA**

August 29, 2011

9:00 A.M.

REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of August 22, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject, County Bid #HWY-1517 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from bid award date through December 6, 2011.
 - 2. Accept, Award and/or Reject, County Bid #HWY-1518 – To purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction, fax machines, copiers and offset printing press for Cleveland County.
- F. Items of Business:
 - 1. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.
 - 2. Rescind & Re-award the following items from JD Thompson & Associates on Bid #BE 1506 (awarded on 6-20-2011 Commissioners Meeting):
 - a. Microburst Air Freshener, page 5, awarded at \$9.05 per case, this should be for each. The case price should be \$36.20.
 - b. Bleach, 5 ¼ %, page 6, awarded price of \$3.42 per case was for 10 ½% bleach. The 5 ¼% bleach is \$9.80 per case.
 - 3. Discussion, Consideration, and/or Action to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Pittsburg County Regional Juvenile Detention Center for housing of juveniles in the amount of \$23.25 per child per day. Agreement is from July 1, 2011 through June 30, 2012.

4. Discussion, Consideration, and/or Action to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Woodward County Regional Juvenile Detention Center for housing of juveniles in the amount of \$23.25 per child per day. Agreement is from July 1, 2011 through June 30, 2012.
5. Discussion, Consideration and/or Action to approve the Maintenance Agreement between the Cleveland County Sheriff’s Office/SCAP/Second Chance Act Grant and Sooner Copy Machines, Inc. for one (1) Sharp ARM455N, Serial #550116922, for \$50.00 per month which covers 5000 total output per month. Additional output to be invoiced at \$.01 per output B&W. Agreement is from July 1, 2011 through December 31, 2011.
6. Discussion, Consideration, and/or Action to approve the STOP Violence Against Women Grant 2011-2012 Application. Application for grant is to fund Court Service Officer position to supervise offenders convicted of domestic violence. This position allows for probation term instead of incarceration in the County Jail. A grant application has been previously approved in 2004 thru 2010. The County does not have to provide any matching funds for this grant.
7. Discussion, Consideration, and/or Action to approve the Allocation of Alcoholic Beverage Tax in the amount of \$44,822.66.
8. Approve the following Cash Fund Appropriations:
 - a. Sheriff’s Service Fee Fund \$ 48,527.54
 - b. Sheriff’s Revolving Fund \$ 53,316.50
 - c. Sheriff’s Federal Share Revenue Fund \$ 17.84
 - d. Sheriff’s Environmental Reward Fund \$ 300.00
 - e. Sheriff’s Courthouse Security Service Fee \$ 7,011.49
 - f. Sheriff’s Jail Fund \$ 14,838.95
 - g. Treasurer’s Certification Fee Fund \$ 5,205.00
 - h. County Clerk’s Lien Fee Fund \$ 2,961.00
 - i. County Clerk’s Preservation Fee Fund \$ 23,452.94
 - j. Court Clerk’s Revolving Fund \$ 10,361.45
 - k. Fair Board Fund \$ 14,008.00
 - l. Bridge Capital Improvement \$ 47.55
 - m. Highway Unrestricted \$637,705.82
 - n. County Commissioner’s Building Fund \$ 17.26
 - o. Sales Tax Fund \$608,599.98
 - p. County Bridge & Road Improvement Fund \$ 69,601.05
 - q. County Detention Transition Account Fund \$ 24,628.13
 - r. S.T.O.P. Violence Against Women Grant \$ 2,616.17
 - s. DA Incarceration Cost Fund \$ 562.87
 - t. Assessor’s Revolving Fund \$ 2,384.56

9. Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
 12-1411 – T2A Bruckner’s Truck Sales, Inc. \$2,500.00

- b. **District #2 Warehouse:**
 12-1509 – T2A C & P Auto Electric \$1,000.00

- c. **District #3 Warehouse:**
 12-1413 – T2A Copelin’s Office Center \$ 500.00
 12-1414 – T2A National Fastener Corporation \$ 500.00
 12-1428 – T2A American Logo & Sign, Inc. \$ 500.00
 12-1459 – T2A Vulcan Signs \$ 500.00
 12-1487 – T2A Noble Farm & Building Supply \$1,500.00
 12-1495 – T2A Pearson Lumber & Home Care \$ 500.00
 12-1508 – T2A UniFirst \$1,500.00

- d. **Fair Board:**
 12-1468 – FF2 The Norman Transcript \$2,500.00

- e. **Building Maintenance:**
 12-1490 – SM2 Filtration Services Group \$2,500.00

- f. **Health Department:**
 12-1505 – MD2 Pitney Bowes \$2,286.00

- g. **Cleveland County Justice Center:**
 12-1421 – CCJC2 Hagar Restaurant Services, Inc. \$ 500.00
 12-1471 – CCJC2 W.W. Grainger, Inc. \$ 500.00

- h. **Sheriff’s Department:**
 12-1403 – CFBRE2 The Norman Transcript \$1,000.00
 12-1453 – CFB5 Summit Mailing & Shipping \$ 505.00
 12-1507 – CFBRE2 Palace Auto Supply, Inc. \$1,000.00

10. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 11-0207 – F2
- 11-0353 – T2A
- 11-4027 – T2A
- 11-4866 – T2A
- 11-5761 – T2A
- 11-3714 – CFFP2
- 12-0100 – T2A
- 12-0284 – T2A

11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 43,319.43
b. Highway Fund	168,287.07
c. Health Fund	4,309.06
d. Sheriff Service Fee Fund	4,193.43
e. Sheriff Revolving Fund	4,192.46
f. SCA2010 Grant Fund	34.99
g. Treasurer’s Certification Fee Fund	92.13
h. First Choice Recovery Fund	50.00
i. County Clerk Preservation Fee Fund	2,680.90
j. STOP Violence Against Women Fund	2,616.17
k. Fair Board Fund	300.43

FY 10/11

a. General Fund	\$ 7,016.45
b. Highway Fund	8,665.54

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Miscellaneous Discussion.

I. Adjourn.

Date & Time Posted: _____

08-25-11 P04:34 RCVD

County Clerk

